



Executive Agency, Education, Audiovisual and Culture



Project Title: SAGITER

Project Number: 538785-LLP-1-2013-1-FR-LEONARDO-LMP

Grant Agreement: 2013 – 4163 / 001– 001

Sub-programme or KA: Léonardo Da Vinci D.O.I



Grant Agreement number:

2013 – 4163 / 001– 001

Progress Report

Confidential Part

Overview

This document comprises the following sections:

- Section 1** Declaration by the Beneficiary
- Section 2** Outcomes / Results / Products
- Section 3** Implementation of the workplan / tasks
- Section 4** Impacts
- Section 5** Involvement of Partners
- Section 6** Involvement of Staff
- Section 7** Management Aspects
- Section 8** Dissemination and Exploitation
- Annex 1** Financial Reporting table

It is mandatory to complete all sections in full.

Guidance notes on completion of the sections are found within the sections themselves. Instructions for completing the Financial Reporting table are found in section 3 of the Project Handbook as are general remarks and the instructions governing the report's submission.

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1 Declaration by the Beneficiary

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I, the undersigned, hereby declare that the information contained in this Report is accurate and in accordance with the facts. In particular I certify that the Financial Statement, provided as an excel spreadsheet on the CD attached to this report, properly reflects the transactions made for the project in accordance with the provisions of the Agreement and its Annexes signed with the Education, Audiovisual and Culture Executive Agency and that full supporting documentation to justify the costs and revenues is available for checks and audit.

This information has been checked and approved by the partners involved in the activities set out in this report.

[For Progress Report - if applicable] I herewith request payment of further pre-financing payment in accordance with article 1.4.1 of the Agreement.

Signed in: Florac

on 30 / 06 / 2015

Signature of the beneficiary's legal representative (in blue ink)

Seal/stamp of the organisation

Name and function in capital letters

THIERRY DUPEUBLE DIRECTEUR

2 Outcomes / Results / Products

Provide a list of all deliverables included in your project using the table below.

Workpackage Type and reference (1)	Deliverable title (2)	% Achieved	Delivery date	Nature (3)	Dissemination level (4)	Language versions (5)	Impact (6)
1 : Coordination, management	Management, coordination transnational meetings	50 %	03/ 2015 09/2016	R E	CO PP Public for meeting acts	French English	The impact is mainly measurable on team and project members. Approximately 100 persons.
2: Organisation and operations of local groups	Composition of local groups Animation of groups, field protocols, feedback	80%	01/04/ 2014 01/06/2014 30/09/2016	S E O	PU PP	Fr, En, ES, SI, Ge, Hu	All the persons questioned, the presentations, the feedback and regional Geysers-SupAgro PACA partnership actions impact approximately 300 persons.
3: Observation, identification, collection and analysis of data	Data collection, meetings, interviews Capitalisation of data and experience Analysis of data and experience, content analysis Presentation of the results	70 %	30//10/2014 30/10/2014 30/10/2014 30/10/2014	R S	PU PP CO	Fr, En, ES, SI, Ge, Hu	This represents the same order of ideas, the data is collected in diverse manners and contexts. The impact can be estimated at 200 to 300 persons but this number is certainly higher if we integrate field actions with students (Germany, Spain, Romania, Hungary)
4: Implementation of training-experiments	Development of a pedagogical thread, with methods and tools Deployment of training courses	30 %	30/04/2015 10/2015	S	PP D	Fr, En, ES, SI, Ge, Hu	Three partners have made significant progress on this WP: France, Romania, Spain
5: Feedback, adaptations, presentation of good practices	Capitalisation Analysis	20 %	01/09/2016	R	PP PP	Fr, En, ES, SI, Ge, Hu	The European partnership team and colleagues representing each partner
6: Writing of the training/dissemination module	Writing the module Dissemination, multiplication, diffusion Publication of the methodology booklet	10 %	01/09/2016	S S S	PU PU PU	Fr, En, ES, SI, Ge, Hu	

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Workpackage Type and reference (1)	Deliverable title (2)	% Achieved	Delivery date	Nature (3)	Dissemination level (4)	Language versions (5)	Impact (6)
7: Evaluation	External evaluation Internal evaluation	50 %	30/04/2015 30/04/2015	R S	CO PP	Fr, En	An intermediate evaluation was produced by the reviewer in June 2014, the second is scheduled for June 2015 Beyond the monthly regulation time, an evaluation with the European consortium is scheduled for the seminar in June 2015

- (1) Please provide the Workpackage Type and Reference used in annex I of your grant agreement.
- (2) Please use the title of the deliverable provided in annex I of your grant agreement.
- (3) Please indicate the **nature** of the deliverable using one of the following codes:
R - Report
S - Service/Product
D - Demonstrator/Prototype
E - Event
O – Other (e.g. methods, experiences, policy lessons, European cooperation, etc.)
- (4) Please indicate the **dissemination level** using one of the following codes:
PU = Public
PP = Restricted to other programme participants (including Commission services and project reviewers).
CO = Confidential, only for members of the consortium (including Agency and Commission services and project reviewers).
- (5) Please identify, for each deliverable, the "source language(s)" – that is the language(s) in which the deliverable may be accessed. If an electronic or paper-based publication, then clearly this will be the range of languages in which the publication may be read. If an even, then the language(s) of communication available to participants. If the materials relate to language learning materials as such, the (target) language being learned / taught should appear in the title and this column should be used summarise the range of languages through which the materials can be accessed by users.
- (6) Please quantify the impact of each deliverable in terms of end users. (Website – overview of visitors; publications / leaflets etc. – number of items; events – number of participants etc.). Where it is not possible to quantify the impact, you may instead provide a qualitative appreciation.

Please use the space below to identify any **deviations in outcomes** from the initial plans (the application form or subsequent amendment approved by the Agency) as well as the reasons for the change

We have not identified any significant deviations at the present stage between the initial plans and the outcomes. However there are many partners who are operating in very different contexts, which explains that there may be time differences between lots 2 and 3. These are mainly due to the time required to develop a shared culture and to implement programme actions with regards to the schedules and constraints of each structure. Furthermore, the subject itself is not a simple one. We observed this already during the first project on agroecological knowledge, led by SupAgro within the framework of the National Support System (SNA) for Agricultural Teaching. This difficulty was compounded by the fact that there were two working languages and that the partnerships were very diverse (universities, technical training centres, agricultural chambers), these factors also being a positive factor for the programme.

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Please use the space below to identify any **deviations in outcomes** from the initial plans (the application form or subsequent amendment approved by the Agency) as well as the reasons for the change

Generally speaking the partnership respected the schedules set out in the initial project while remaining relatively flexible with regards to timing. A monitoring tools enabled us to follow progress made: <http://sagiter.eu/intranet/wakka.php?wiki=FairE> (this is a private zone for the moment. Login: sagiter, password: retigas01).

The only formal modification was made, further to consultation with the agency, on the composition of the partnership. The initial project was for 11 partners because we considered that the Merle training centre – for shepherds in Salon de Provence – and SupAgro Florac, represented two different partners given their different skills centres and geographic distance. In reality, these two structures are components of the umbrella establishment of Montpellier SupAgro. This explains the removal of the P4 partner from the programme because it was integrated into the P1 as a constituent structure.

The name of the P3 partner changed: “Knowledge and Discovery” became “Knowledge & co.” but this changed nothing with regards to the composition of the partnership given that Arnaud Trolle remained the main correspondent for the project. Moreover, the administrative information remained the same: bank account, establishment registration number, etc.

Please use the space below to list all products and supporting documents attached and submitted with the Confidential Part of your report. Please divide **the electronic version of your products / outcomes and the supporting documents** into two different electronic folders and make sure the numbers attributed to your products/outputs and supporting documents match with the numbers of the items listed below.

In order to make the report more accessible, we have opened a special page for reviewers in the intranet section of the web site. All documents are available on line and sorted into several main sections:

The address is: <http://sagiter.eu/intranet/wakka.php?wiki=ProgresS>

Login: sagiter, password: retigas01

The sections are:

- Transnational seminars
- Steering committee meetings
- Tools for sharing and monitoring the programme: web site, shared diary, site dashboard, regulation tools, collaboration tools (pads, dropbox, Google docs, Hangout, Skype)
- Group meetings on survey methods which became the scientific and technical committee in Autumn 2014
- Survey and data analysis tools: files on interview techniques, questionnaires, analysis frameworks
- Databases: training path plans, teaching tools identified, tools developed
- Training-test programmes already completed and training supports used
- Activities of local groups: reports from local group meetings, project meetings on Farmers’ knowledge with regional parks in the PACA Region,

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Please use the space below to list all products and supporting documents attached and submitted with the Confidential Part of your report. Please divide **the electronic version of your products / outcomes and the supporting documents** into two different electronic folders and make sure the numbers attributed to your products/outputs and supporting documents match with the numbers of the items listed below.

development meetings on agroecological knowledge in vegetable production, reports and/or training and meeting supports from project development sessions on agroecological knowledge in Agricultural Teaching establishments in the PACA region, with Cripta Paca.

- Evaluation documents provided by the third party reviewer, Anne Moneyron
- Communication and dissemination around the programme

3 Implementation of the workplan / tasks

3.1 Deviation from the work plan

Please provide here details of problems encountered and the solutions that have either been implemented (Progress/Final Report) or are proposed (Progress Report). Please use the workpackage titles, types and references that you used in annex I of your grant agreement.

Workpackage Title	Workpackage Type and Reference	Planned Starting Date	Actual Starting Date	Planned duration	Actual duration
Coordination, management	Management	01/11/2014	01/11/2014	36	18

Deviation and the reason for it

1. Co-construction of all the research-action is not easy to deploy. The differences in levels of the different partners, different working cultures and unequal financial capacities are behind this difficulty.
2. With regards to the language barrier, all the working documents are translated into English and French. In meetings we rely on the skills of partners speaking both working languages to regularly relay the content.
3. It is not always easy for every person to be free for the monthly meetings (steering committee every first Tuesday of the month= and this requires a great deal of discipline and a high number of reminders from the coordinators.

During the Cluj seminar we will spend time on regulating the difficulties encountered and the elements deployed since the beginning of the programme. We will use the “Problem Tree, Objectives Tree” method. However, there has been not deviation, only a period of time required to build a shared culture. The partnership meetings have been held on a regular basis, as have the transnational seminars.

Proposed or Implemented Solution

1: This led us to redirect the project management towards a more classic model, without dropping the collective validation process however.

The progress made by certain partners has enabled results to be made available to all European partners, who may integrate these in relation to their own choices and requirements.

Small groups were formed for deeper levels of exchange and members of the partnership were able to accompany another partner with regards to their skill strengths (survey techniques, data protocol and analysis, group leadership methodology...).

The collective exchange (physical or distance based) enabled greater debate of the proposals.

2: We favoured small working groups, ensuring that there was always one person capable of translating and that written supports were available to help with comprehension. Finally, during distance meetings, the related documents were communicated well ahead of the meeting date. Each partner then notes the ideas developed through the oral exchange as they evolve, ensuring a faithful record of the proceedings and improved comprehension for future exchange. Finally, we use a translation package which enables time saving and ensures fluidity of discussions, thus promoting the concentration, involvement and attention of each participant.

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Workpackage Title	Workpackage Type and Reference	Planned Starting Date	Actual Starting Date	Planned duration	Actual duration
<p>3: We send the agenda of the meeting and the working documents as early as possible before a meeting and abandon - if there are no problems to be solved - the meeting schedule rhythm. This upstream communication of documents enables a period of exchange between the coordinator and the participants, even if a partner is to be absent at the meeting. Further to this, the coordinator can report on the said exchanges at the meeting. In certain cases though, individual exchange takes place after the meeting.</p>					

Workpackage Title	Workpackage Type and Reference	Planned Starting Date	Actual Starting Date	Planned duration	Actual duration
Organisation and operations of local groups	Management Implementation	01/02/2014	01/02/2014	23	14
<p>Deviation and the reason for it The nature and fields of intervention of the partners are very different: universities, training centres, agricultural consultants, associations. Each stakeholder, for reasons of internal organisation in each structure, is not fully able to follow the initially planned schedule. Moreover, local groups do not have the same origin or structure or even the same role in each country. In France, this group is, for example, comprised by the project partnership which is highly diversified. In other cases, ad hoc groups had to be established, informed and brought together. This takes more time.</p>					
<p>Proposed or Implemented Solution It takes time to adapt to a shared (or common) culture around the concept of agroecology and knowledge. It is necessary to remain in regular contact in order to focus on the fundamentals of the programme (role and mission of local groups, central objective of knowledge transfer and not collection...), and to remain flexible with regards to the schedule.</p>					

Workpackage Title	Workpackage Type and Reference	Planned Starting Date	Actual Starting Date	Planned duration	Actual duration
Observation, identification, collection and analysis of data	Implementation Dissemination	June 2014	June 2014	25	12
<p>Deviation and the reason for it</p> <p>The territorial realities, the working cultures and the representations of what a survey may represent are very different between the partners and require a great deal of exchange. The evolution of the scientific and technical committee translate this and the first meetings were dedicated to this definition. An element brought to light is that more time is required on field enquiries because we are not only involved in collection but also observation over a period of time: meetings and recordings, analysis of elements collected and feedback on such. Moreover we observe both agroecological knowledge and transmission but also the interaction between these.</p> <p>Furthermore, data analysis takes longer due to the asynchronous nature of the surveys and the heterogeneity between partners (knowledge of the issue in question, understanding of survey techniques, human or technical resources deployed...).</p> <p>This is not a deviation but the partners do not all have the same culture of capitalising on data. Some are more at ease with quantitative than qualitative data. Whereas in the present case, qualitative data is more efficient. However, although the framework is based on qualitative data the very nature of the results between partners may fluctuate.</p> <p>The partners have deployed many initiatives, collected a great deal of data but some have delayed – for different reasons – in collating such and putting them on line. This is a relatively classic problem which is frequently experienced amongst trainers who deploy a wide number of interesting training actions but have little time to write up and analyse their professional practices.</p> <p>All the partners, at their different levels of activity, are not necessarily aware of the need to analyse of their activity.</p>					
<p>Proposed or Implemented Solution</p> <p>We must not lose sight of the fact that this phase of collection, observation/explanation and analysis of the data requires a high number of return exchanges.</p> <p>We must continue to develop this shared culture around qualitative surveys and their analysis in relation with the characteristics of agroecological knowledge so that the field meetings remain fruitful for the programme and are not contained as simple operational surveys.</p> <p>In order to counter the differences in the methods of capitalising on data, notably with video, a future seminar in October 2015 will contain a specific module on the subject of the European partnership and will include the participation of a technician from the SupAgro audio-visual team in order to contribute the technical elements to the different partners and harmonise the formats of the resources collected.</p> <p>A specific module on integration of data into the web site will be organised at the Cluj seminar in June 2015.</p>					

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Workpackage Title	Workpackage Type and Reference	Planned Starting Date	Actual Starting Date	Planned duration	Actual duration
Implementation of training courses/experiments	Implementation Quality assurance dissemination using the results	01/12/2014	01/12/2014	24	5
<p>Deviation and the reason for it We are at the beginning of this phase, but two training courses have already been deployed in France and Spain. Hungary and Germany have scheduled their courses for the beginning of the 2015/16 academic year. Field work for other partners is currently being scheduled. In France, a train the trainer seminar is scheduled in Colmar for autumn 2015, the content for which will be reviewed in the light of the seminar held in May 2015 and we will include the training plan into the framework for the National Agricultural training plan for 2016.</p>					
<p>Proposed or Implemented Solution Not applicable</p>					

Workpackage Title	Workpackage Type and Reference	Planned Starting Date	Actual Starting Date	Planned duration	Actual duration
Feedback, adaptation, presentation of good practices	Implementation Using the results	01/08/2015	01/08/2015	11	0
<p>Deviation and the reason for it Not applicable for the moment, even if the trainers have begun to analyse the materials they have collected from work experience completed. Their attention is focused on the teaching tools used and the teaching procedures implemented with regards to reviews from the initial training courses and feedback from participants, but also from observations made during the work experience sessions.</p>					
<p>Proposed or Implemented Solution Not applicable</p>					

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3.2 Update of the workplan.

Please describe the planned activities until the end of the project (in case of progress report).

Workpackage Title	Implementation of training courses/experiments Feedback, adaptation, presentation of good practices Writing the training module	Workpackage Type and Reference	
<p>We chose to regroup these three lots in the same section because they are intrinsically related and not dissociable. We have to work simultaneously on the three actions. The slight differences noted in the programme are partly related to the difficulty met in articulating the work in satisfactory manner to reach our objectives. We occasionally had to review our actions and our concepts of agroecology, the characteristics of agroagricultural knowledge and its transmission and the elements initially defined. While complex, this process is enriching and we had to reconsider certain references.</p> <p>With regards to the procedure for the second section of the programme, the partners will:</p> <ul style="list-style-type: none"> - Organise and implement the different training courses programmed - Pursue the design, adaptation and deployment of the resources and tools. This section of the activities must be ramped up during the programme as must the communication, replication and dissemination sections. - Finalise and distribute the programme communication flyer. - Continue to animate local groups in their respective countries. - Present, at the Cluj seminar in June 2015, two workshops, one on the skills to be acquired by the teachers and trainees and another on the analysis of the actions deployed (courses, events). In each of these groups one person will be designated as leader and the group will define its operating procedure (organisation of meetings, distance work supports...). <p>A third work group entitled “Capitalisation” will be in charge of reviewing the conclusions from each workshop in order to feed the work of the scientific and technical committee which will define the general working themes. Its mission also includes summarising the elements discussed since the start of the programme. We consider that a large number of the elements discussed during the programme are fundamental elements of the resources that will be produced and could form the procedure to follow for the transmission of agroecological knowledge. The “Capitalisation” group will benefit from bilateral resources as required by each of the partners.</p> <ul style="list-style-type: none"> - From September, the steering committee will meet two or three times to evaluate the progress made in each country and prepare the Hungary seminar, the main objective of which will be the formalisation of the training thread for train the trainer training paths. <p>The steering committee will pursue the work initiated during the Cluj seminar in June 2015 on the animation of the “Problem Tree/ Objectives Tree”. During this period of training-action, the partners, under the auspices of the scientific and technical committee, will write and amend the training paths and the related teaching tools.</p> <p>Objectives for the Hungary seminar (autumn 2015)</p> <ul style="list-style-type: none"> - Finalise the training path - Prepare the test to be applied in each country - Define the dissemination strategy for each country (train the trainer) 			

- Evaluate the web site in terms of the quantity and quality of data placed on line

Objectives for the Galicia seminar (spring 2016)

- Evaluate the training-test carried out in each country, with the conclusions
- Adaptation of training courses to the local and national contexts
- Continue the deployment of the dissemination strategy
- Evaluate of the web site (users)

Objectives for the Belgium seminar (autumn 2016)

- Prepare the programme closure
- Evaluate the web site and its use
- Evaluate the work carried out during the programme and the training path
- Perspectives for the evolution and prolongation of the Sagiter programme

4 Impact

4.1 Short-term impact targets (dissemination)

Please use this space to review the information on short-term targets (number of people reached and strategies for reaching them during the life of the project) that you provided in annex I of your grant agreement.

It is always difficult to give a precise scale of the persons impacted by the deployment of a programme such as Sagiter because several levels of impact need to be taken into account, in the short, medium and long term:

- Impact on the institutions: the partners set the objective from the outset of presenting the project to all their teams, or at least to the departments within their structures concerned by the project. This represents over 100 persons throughout the partnership.
- Direct impact on trainees: initiatives have already been deployed in France with teachers, in Spain with farmers, in Germany and Hungary with students, in Belgium with agricultural consultants and Romania with students, this represents over 200 persons directly impacted by the project.
- Impact on professionals and teachers: the seminar on Agroecology: knowledge, practice, transmission, organised in July 2014 by SupAgro Florac was a key moment in heightening awareness amongst trainers and teachers but also agricultural consultants and technicians (Cévennes national park, Chambers of Agriculture, CIVAM...) which are concerned by the issue of acquisition and transmission by practical means. Over 150 persons were informed and many participated in workshops, field outings and debates.
- Impact on farmers: transnational seminars, through field visits, are also a means of directly reaching smallholders and farmers that we visited. Furthermore, the surveys are privileged moments for contacting target publics. For example, the Belgian partners held a precise record of the third parties directly contacted by the programme: 30 consultants, 33 farmers, 6 researchers and 300 additional farmers through the audio visual distribution. In Spain 29 students, 4 trainers, 8 consultants, 10 entrepreneurs and 23 farmers were directly engaged in the ongoing phases of the programme.

We can consider that the surveys, if we include the partnership developed in France with regional parks plus the surveys carried out on the territories reached over 200 persons.

Training elements which comprise the future training thread were presented to students (Licence level, GENA France, students in Germany and Hungary, EFA summer universities in Spain...).

We communicated at conferences, notably the IFREE (Environment Education Training and Research Institute) where we carried out a distance communication from Slovenia.

Finally, we regularly keep other networks from other European programmes informed of the progress in the programme: Agridag, Ecodiag, Strat'training.

4.2 Long term targets (dissemination and sustainability)

Please use this space to review the information on long-term targets (people to be reached and strategies for reaching after the end of the project) that you provided in annex I of your grant agreement.

With regards to the long term impact, this will be presented in several ways:

- Through actions of multiplication of the train the trainer path: this is essential if we consider that each trainer or teacher trained will train a considerable number of targets: farmers currently setting up, developers of natural or agricultural zones, future consultants, further education teachers or trainers.
- Through initial training actions: the works of building training paths on the basis of observation, analysis and transmission of agroecological knowledge will enable the implementation of an integrated module into the curriculums of different training structures: Sup Agro, Hungarian, Romanian, German universities.
- Through work on awareness for farmers, developers and consultants, led by structures with a mission of animation and coordination of teams of consultants on their territories, such as Chambers of Agriculture in Slovenia or Flanders.
- Through direct training of students (Hungary, Germany and Romania), trainees (Spain), trainers and teachers (France), agricultural consultants (Belgium and Slovenia).

It is difficult to provide a quantitative measure for the moment because the programme is evolving at present and will be complemented by other programmes. For example, the Spanish partners consider that the future phase of their project will be based around some 160 persons: consultants, trainers, teachers, cooperative leaders, companies, research units, local development agents, local authorities.

All these persons will each represent a communication and dissemination relay.

5 Involvement of Partners

Please indicate the actual involvement of each partner in each of your workpackages. Copy the table as required.

Workpackage Title	1: Coordination, management
Partner	Activities
P1: SupAgro	Implementation of the programme Contracting with the European agency Development and deployment of subcontracts Payment of the first grant Piloting the programme Leadership of the work group "Survey methods, becoming the scientific and technical committee, and other work groups Organisation of the launch seminar in Florac Participation in the organisation of seminars in Marburg and Ljubljana Administrative follow up of the programme Preparation of an intermediary report Leading the transnational partnership (steering committee) Design, implementation and piloting of internet tools (Pad, Dropbox, web site, liaison tools...).
P2: Fumeterre	Participation in seminars in Florac, Marburg and Ljubljana Administrative and financial management of the project grant Participation in steering committee meetings Participation in French partnership meetings
P3: S.F.D	Participation in the launch seminar in Florac Administrative and financial management of the project grant Periodical participation in French partnership meetings
P5: Geysler	Participation in seminars in Florac, Marburg and Ljubljana Administrative and financial management of the project grant Participation in French partnership meetings Periodical participation in meetings of the work group " "Survey methods, becoming the scientific and technical committee, and other work groups
P6: P.U.M Marburg	Organisation of a seminar in Marburg Participation in seminars in Florac and Ljubljana

Workpackage Title	1: Coordination, management
Partner	Activities
	Administrative and financial management of the project grant Participation in steering committee meetings Periodical participation in meetings of the work group " "Survey methods, becoming the scientific and technical committee, and other work groups
P7: EFA Galicia	Participation in seminars in Florac, Marburg and Ljubljana Administrative and financial management of the project grant Participation in steering committee meetings Periodical participation in meetings of the work group " "Survey methods, becoming the scientific and technical committee, and other work groups
P8: VLM Belgium	Participation in seminars in Florac, Marburg and Ljubljana Administrative and financial management of the project grant Periodical participation in steering committee meetings
P9: CAFS Slovenia	Organisation of a seminar in Ljubljana Participation in seminars in Florac and Marburg Administrative and financial management of the project grant Periodical participation in steering committee meetings Periodical participation in meetings of the work group " "Survey methods, becoming the scientific and technical committee, and other work groups
P10 : SZIE Gödöllő	Participation in seminars in Florac, Marburg and Ljubljana Administrative and financial management of the project grant Periodical participation in steering committee meetings Periodical participation in meetings of the work group " "Survey methods, becoming the scientific and technical committee, and other work groups
P11 : USAMV Cluj	Participation in seminars in Florac, Marburg and Ljubljana Administrative and financial management of the project grant Periodical participation in meetings of the work group " "Survey methods, becoming the scientific and technical committee, and other work groups

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Workpackage Title	2: Organisation and operations of local groups
Partner	Activities
P1: SupAgro	Coordination and leadership of the French partnership Participation in 4 meetings (French partnership meetings): 9/07/14 – 23/09/14 – 18/12/14 – 23 and 24/03/15 Implementation of partnerships with Cript PACA and Regional Parks in the PACA (Cf. Geysers meetings) Participation in the restricted working group on agroecology and knowledge (1st September 2014)
P2: Fumeterre	Participation in 4 meetings (French partnership meetings): 9/07/14 – 23/09/14 – 18/12/14 – 23 and 24/03/15 Participation in the restricted working group on agroecology and knowledge: 01/09/2014
P3: S.F.D	Participation in 3 meetings (French partnership meetings): 9/07/14 – 23/09/14 – 23 and 24/03/15
P5: Geysers	Participation in 4 meetings (French partnership meetings): 9/07/14 – 23/09/14 – 18/12/14 – 23 and 24/03/15 - Participation in the restricted working group on agroecology and knowledge: 01/09/2014 - Organisation and participation in 4 steering committee meetings for the identification, collection and use of agroecological knowledge from the territories, in partnership with regional parks from the PACA: 06 and 07/02/2013 in Apt, 24 and 25/05/2014 in Moustiers-Ste-Marie, 26 and 27/06/2014 in Eourres, 03/04/2015 in Sisteron.
P6: P.U.M Marburg	<ul style="list-style-type: none"> - Network structuring, dissemination - Implementation of local groups of partners with the “Landkreis Marburg-Biedenkopf” (County of Marburg-Biedenkopf). - Data exchange, meetings with farmers, visits, telephone contacts. - Selective meetings with organic farmers and farmers from the Demeter network near to Marburg. - Implementation of collaboration with a solidarity farm in the Dortmund area. - Organisation of a student trip for intensive exchange - Work on conflictual subjects between traditional producers and those working on agroecological issues.
P7: EFA Galicia	<ol style="list-style-type: none"> 1. Contact between members who will integrate the local group: farmers, former producers, companies, cooperatives, local action groups, students, training establishments, development agencies, professionals, researchers... 2. Organisation of work groups in the territory: <ul style="list-style-type: none"> - for the group on the agroecological practice of reintroducing hops; 7 November 2013 at La Coruña: with a consultant and a producer, member of a hops cooperative 16 November 2013 at the offices of the GDR (local action group) called As Mariñas (in Coruña): personnel of the GDR, the Lutega cooperative, former producers <p>Group operation:</p> <ul style="list-style-type: none"> - Meetings to make contact and present the project objectives. - Consolidation of working groups through meetings; set out the guidelines to begin work on information collection, establish a work schedule.

2: Organisation and operations of local groups	
Partner	Activities
	- Collection of photographic material and other documents to make an historic record of this crop (December 2013 to March 2014)
P8: VLM Belgium	<ul style="list-style-type: none"> - Workshop agro-ecology with expert Pierre Stassart 10/06/2014 - Workshop agro-ecology with expert Pierre Stassart 10/06/2014 - Meeting local group learning platform agro-ecology 12/05/2014 - Meeting local group learning platform agro-ecology 16/09/2014 - Meeting local group learning platform agro-ecology 18/02/2015 - Meeting local group learning platform agro-ecology 23/04/2015 - Meeting local group VLM advisors 15/09/2014 - Meeting local group VLM advisors 25/11/2014 - Meeting local group VLM advisors 02/03/2015 - Meeting local group policy advisors on agro-ecology 27/01/2015 - Activating different groups to participate in the project (advisers, organic farmers, staff of education centres...)
P9: CAFS Slovenia	- Awareness and mobilisation of groups of farmers and advisers to secure their involvement in the project.
P10 : SZIE Gödöllő	<ul style="list-style-type: none"> - 15 February : Questionnaires preparation and discussion on university level - 23 April : Testing questionnaire and preparing some results for Marburg meeting - 22 May 26 June 2014 : Data analysis an evaluation of training needs and working group meetings - 04.06-17.06 2014 : Questionnaires collection and analysis - 12.08-14.08 : Field visits 14-20 August 2014 Data collections and field visits - 03 Sept 2014 : Interviewing - 25 Sept 2014 : VM KASZK TM team Visit and collection of experience in a traditional food production event - 4/8 Oct 2014 : VM KASZK TM team Data collection by questionnaire discussion and analysis - 13.10. 2014 : Data analysis, preparation of presentation the results, case studies identification - 11/13 Oct 2014 : VM KASZK TM team Farm visit - 14.11. 2014 : Working group meeting and knowledge transfer methodology summary preparation - 18/31 Jan 2015 : VM KASZK TM team Case study writing - 4/6/7 Febr 2015 : VM KASZK TM team Case study writing - 17/19 Febr 2015 : VM KASZK TM team meeting Topic: Case study discussion - 1/5 March 2015 : VM KASZK TM team Case study writing - 10/12 March 2015 VM KASZK TM team Data collection by questionnaire
P11 : USAMV Cluj	The target group for the Sagiter experiment in Romania was farmers. A significant number of farmers from different forms of holdings were invited to take part in the Sagiter programme.

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Workpackage Title	2: Organisation and operations of local groups
Partner	Activities
	<p>Some were under convention farming, others were organic. Meetings were organised in different forms: telephone appointments, Skype and visits. Further to these meetings, some fifteen farmers accepted to join the pilot group. The operational procedure for the local groups will require more work in order to convince the farmers that transmission of agroagricultural knowledge is a primary issue - and a missing link - in modern agriculture.</p>

Workpackage Title	3: Observation, identification, collection and analysis of data
Partner	Activities
P1: SupAgro	<p>- Collection of data on the following themes: Stone masonry, grafting, animal welfare, terroir and territory, agropastoralism, cohabitation with large predators. These activities were the object of data collection and analysis, the results of which can be seen on line: http://www.dailymotion.com/sagiter2015 - A very active participation from the French local group in the conference on "Agroecology: knowledge, practices, transmission" in Florac in 2014 enabled us to collect a number of testimonials.</p>
P2: Fumeterre	
P2: Fumeterre	<p>- GAEC Chardon: Collection from an organic olive producer with a video on his integration into the farming environment, his arboriculture and transformation practices; analysis. - La Bouzigue Farm: video and audio recordings, consultants in a situation of transmitting agroecological practices. Interview of young people on their impressions of this transmission. - GAEC St Georges d'Espéranche: interview with farmers about organic vegetable farming and their method for transmitting their vision and agroecological practices. - Collective garden: Interview and audio registration of a trainer on agroecology transmitting composting practices to gardener-inhabitants.</p>
P3: S.F.D	
P3: S.F.D	<p>- Two test videos aimed at two farmers transmitting knowledge to a group of learners based on the following: vegetable cultivation and seed production. The videos require accompaniment in order to be used effectively, they are used for train the trainer sessions in order to demonstrate the 'gestures' prior to field visits and/or choose the best adapted teaching methods.</p>

Workpackage Title	3: Observation, identification, collection and analysis of data
Partner	Activities
	<p>The trainees will be interviewed six months after their practical exercises in order to review the <i>learning by doing</i> methodology.</p> <ul style="list-style-type: none"> - Photo reports and audio interviews with 20 trainees having followed these sessions and established their activities, most of which with regards to agroecology related sectors: (<i>fruit, wood fired bread making, beekeeping...</i>). All this is available on line: www.lesgestespartages.fr - Use of an analytical chart to better understand elements that promote training practices in a context of knowledge sharing between professionals.
P5: Geyser	
P5: Geyser	<ul style="list-style-type: none"> - May 2014 – Framework of the collection and description of methods of transmission of agroecological knowledge. - Sept 2014 - Proposition of a tree structure to identify individual needs and the related input.
P6: P.U.M Marburg	
P6: P.U.M Marburg	<ul style="list-style-type: none"> - Research, data collection, visit of farms. - Collection of data by students through non-directive interviews (in-depth interview, expert interview), research and analysis of data collected, transcription into audio material. - Analysis of data in a methodological approach, interpretation of data (QDA base) - <i>Learning by doing</i> at the farm in Dortmund for future trainers - Exchange of experience for the future activities under lots 4 & 5 - Preparation of a survey questionnaire and presentation of a methodology file for the in depth interview.
P7: EFA Galicia	
P7: EFA Galicia	<ol style="list-style-type: none"> 1. Development of tools for information collection: model with the procedure for interviews for the trainer and consultant and interview files with the required questions (annexes: “method survey for trainer” “trainer survey” “method survey for adviser” “adviser survey”) July - September 2014 2. Interview with a consultant from the cooperative - 19 September 2014 3. Interview with a former hops producer 4. Viewing of old videos with students on hops production methods 5. Collection of old photos relative to hops production towards an exhibition 'Ouro Verde' (poster annexed) - December 2013 to March 2014. 6. Organisation of a schedule to view and observe practices on site through a hops cooperative training agreement with the EFA training centre for a practical training course for students. 6. Work with the transnational partnership in the development and adaptation of tools for data collection and analysis (through transnational seminars, e-mail exchange and video meetings every month) 7. Organisation of a schedule for training activities: observation and practical work for the organic vegetable farming group in retrieving local varieties, organising practices with farmers, introducing a test field at the training centre, using video material for a visit to an organic producer.
P8: VLM Belgium	
P8: VLM Belgium	<ul style="list-style-type: none"> - Workshops with local group on observing 2 different agroecological farmers 28/10/2014

Workpackage Title	3: Observation, identification, collection and analysis of data
Partner	Activities
	<ul style="list-style-type: none"> - Exercise : auto-reflection & observation about advising farmers (November - December 2014) - Analysing auto-reflection exercise January 2015 - Dialogue with an agroecology trainer in Brazil, Jean-Marc Von Der Weid in ULB 20/1/2014
P9: CAFS Slovenia	
P9: CAFS Slovenia	<ul style="list-style-type: none"> - Collection of available data about traditional (agroecological) knowledge (literature search, web search, information from local CAFS institutes, NGO, local educational institutions...) May 2014 – May 2015. - Selection of interesting AE practices and establishing contact with practitioners: <ul style="list-style-type: none"> - Shinkle making, beekeeping (AŽ beehive), knowledge about the “kozolec” hay stack July - October 2014 - Čadrg common diary November 2014 – May 2015 (different activities...) - Bronze tool use, March – April 2015 (contact, coordination, video recording, autoreflexion...) - Gold of pleasure (<i>Camelina sativa</i>) traditional production and transformation techniques March – May 2015 - Račka onion – revival of a local onion variety (interview, field visit, video recording, analysis, notes...) April – May 2015 - Basket making (collecting knowledge, visit to basket maker, audio recording, photography, analysis of documentation), February – March 2015 - Dry stone walls in the Kras region - Suhozidi (first contact, talk to local master builder, interview to be taken in summer...) May 2015 - Agrohomoepathy (several meetings with authors, field visit, cooperation in exchange of knowledge, congress...) November 2014 – May 2015
P10: SZIE Gödöllő	
P10: SZIE Gödöllő	<ul style="list-style-type: none"> - 25 Sept 2014 VM KASZK TM team Visit to a traditional food production event - 4/8 Oct 2014 VM KASZK TM team Data collection by questionnaire - 11/13 Oct 2014 VM KASZK TM team Farm visit - 18/31 Jan 2015 VM KASZK TM team Case study writing - 4/6/7 Feb 2015 VM KASZK TM team Case study writing - 1/5 March 2015 : VM KASZK TM team Case study writing - 10/12 March 2015: VM KASZK TM team Data collection by questionnaire - 19 May 2015: VM KASZK TM team Farm visit
P11: USAMV Cluj	
P11: USAMV Cluj	<p>To collect and analyse data, we chose to use the non-directive, two phase interview. The farmers were initially visited and interviewed in order to collect informal data during the first phase, enabling further deepening of the subject in the second phase of explanatory interviews.</p> <p>The interviews were filmed in certain cases and written up in others. We then processed the data obtained through the agroecological filter. We organised a seminar to define the criteria of the agroecological character of a practice. We invited all the university teachers who were aware of this issue.</p> <p>Rich and lively discussion highlighted the difficulties in developing an analysis framework. However, the exchanges will remain a</p>

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Workpackage Title	3: Observation, identification, collection and analysis of data
Partner	Activities
	reference framework for implementing training modules.

Workpackage Title	4: Implementation of training-experiments
Partner	Activities
P1: SupAgro	<ul style="list-style-type: none"> - Preparation, organisation and deployment of a training course on Local agroecological knowledge: a pluri-disciplinary approach for territorial development, from 18 to 21 November 2014. - Preparation and organisation of a training course on Agroecological knowledge: how to address this in agricultural teaching, from 26 to 29 May 2015, and in Colmar from 17 to 20 November 2015. - Test of sequences of the training course with students on the professional GENA degree course. - Registration of the training course on the national training plan (PNF) for agricultural tuition for 2016. - Joint writing, with Geyser and Cript Paca, of a call for projects for Agricultural Training establishments and analysis of how to deploy a training action plan to accompany the resulting projects.
P2: Fumeterre	Fumeterre will participate in the training-experimentation phases deployed within the framework of the French partnership.
P3: S.F.D	<p>The videos produced for Lot 3 may be used for training the trainers. Photo reports are used to prepare and implement an experiment entitled '<i>shared gestures</i>' Two hundred farmer-producers will exchange through short workshops (two hours) during the weekend of 24 and 25 October 2015, this will provide a significant dissemination element. They will explain their practices to other participants. The description of this experience will soon be presented on the following web sites: www.lesgestespartages.fr and www.sagiter.eu These two hundred professional will experiment with the 'training by doing' method, with some fifty already working on agroecology related activities.</p>
P5: Geyser	Geyser will participate in the training-experimentation phases deployed within the framework of the French partnership.
P6: P.U.M Marburg	<ul style="list-style-type: none"> - Preparation, organisation and leadership of a study trip for students at a farm, from 27 to 29.06.2014 in Dortmund. Deployed for 22 future teachers. - A second trip is scheduled for July 2015. - Organisation of a project implementation session for degree level students based on sustainable agriculture and shared objectives. - Organisation of a discussion between farmers, students, journalists, teachers... in October 2015.

Workpackage Title	4: Implementation of training-experiments
Partner	Activities
P7: EFA Galicia	<p>These are ongoing activities.</p> <ul style="list-style-type: none"> - Implementation of training courses to retrieve agroecological hops production practices in Galicia: <ul style="list-style-type: none"> • Training respecting the natural plantation process, integrating class work, field observations, practical work with producers, sale to cooperatives and transformation procedures, in a context of local sustainable development (annex: presentation of the training plan broken down into sessions, with presence sheets) • Implementation of a training plan for trainers • Practical application with students on professional agricultural training courses <p>Sessions:</p> <ol style="list-style-type: none"> 1. Collection of hops – 15/09/2014 2. Cleaning and collecting – 14/10/ 2014 3. Planting winter crops - 18/11/2014 4. Visit to a transformation activity: “<i>Estrella Galicia</i>” 15/12/2014 5. Preparation of crop lines 12/02/2015 6. Pruning and replacement of the plant 12/03/2015 7. Setting up support stakes – 23/04/2015 <ul style="list-style-type: none"> - Implementation of the training course on organic vegetable farming with recovery of local varieties: <ul style="list-style-type: none"> • Training respecting the natural plantation cycle, learning through doing, observation of farmers at work and discovery of the existing local varieties in a context of local and sustainable development (annex: presentation of a training plan broken down into sessions, with presence sheets) • Implementation of a training plan for trainers • Practical work with a group of organic farmers <p>Sessions:</p> <ol style="list-style-type: none"> 1. Discover and prepare organic seeds for local varieties – March 2015 2. Soil preparation - fertilisers in organic farming - and farm visits – April 2014
P8: VLM Belgium	<ul style="list-style-type: none"> - Preparation of experiment with tool: YouTube video 23-27/04/2015 - Preparation of experiment with tool: farmers learning network 21/04/2015
P9: CAFS Slovenia	- Implementation ongoing
P10: SZIE Gödöllő	- Implementation ongoing

Workpackage Title	4: Implementation of training-experiments
Partner	Activities
P11: USAMV Cluj	On the basis of data collected, and various observations, we have begun to develop a training module for agroecology trainers. We have organised a local seminar to prepare a pedagogical thread and have agreed that his module should integrate two key principles: A theoretical discussion module based on the fundamentals of agroecology through observations made by the students, and a practical element where students apply the “ <i>learning by doing</i> ” method in the field. We will experiment this approach in the future phase of the programme.

Workpackage Title	5: Feedback, adaptation, presentation of good practices
Partner	Activities
P1: SupAgro	Ongoing and part of the second phase of the project. Tools to evaluate the impact of work experience sessions are being developed: Q-sort (work on the evolution of representations), a chart to observe verbal and non-verbal reactions of students, final evaluation and oral review at the end of a course. Other tools remain to be designed and developed.
P2: Fumeterre	Ongoing and part of the second phase of the project.
P3: S.F.D	Ongoing and part of the second phase of the project.
P5: Geyser	Ongoing and part of the second phase of the project.
P6: P.U.M Marburg	Ongoing and part of the second phase of the project.
P7: EFA Galicia	These are ongoing activities. Start of training and experimentation feedback activities for implementation of the training programmes: <ul style="list-style-type: none"> • relative to hops cultivation practices. Session timing, the trainer's position, involvement of local players (companies, experts, former producers...) during the programme (analysis ongoing). • relative to organic vegetable production using local varieties. The trainer's position, involvement of local players (research centres, local action groups, farmers, consultants...) - (analysis ongoing).

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Workpackage Title	5: Feedback, adaptation, presentation of good practices
Partner	Activities
	Start of exchange with transnational productions: models, approaches, tools applied, public involved, position of trainers...
P8: VLM Belgium	Ongoing and part of the second phase of the project.
P9: CAFS Slovenia	Ongoing and part of the second phase of the project.
P10: SZIE Gödöllő	Ongoing and part of the second phase of the project.
P11: USAMV Cluj	Ongoing and part of the second phase of the project.

Workpackage Title	6: Writing the training module
Partner	Activities
P1: SupAgro	Ongoing for all partners. We have begun to write the training path and to define the objectives for each of the modules destined to French Agricultural Tuition. It is comprised of three modules. An initial module on contextualising agroecological knowledge was tested in November 2014 and another on teaching methodology will be tested at the end of May 2015. European partners are scheduled to participate in the latter module. Further to several training modules we consider that we will be in a better position to analyse, compare and draw the lessons learned in order to finalise the remainder of the training paths. This will also enable us to live test the teaching tools used.
P2: Fumeterre	
P3: S.F.D	
P5: Geyser	
P6: P.U.M Marburg	
P7: EFA Galicia	

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Workpackage Title	6: Writing the training module
Partner	Activities
P8: VLM Belgium	
P9: CAFS Slovenia	
P10: SZIE Gödöllő	
P11: USAMV Cluj	We have begun to write and develop the training module. Several skills and fields of knowledge have been discussed with Master level students with a view to dissemination.

Workpackage Title	7: Evaluation
Partner	Activities
P1: SupAgro	<ul style="list-style-type: none"> - During the transnational seminars we organise a regulation period. For example, during the seminar in Cluj in June 2015 there will be a regulation period on the difficulties encountered and the solutions deployed since the beginning of the programme. We will use the "Problem Tree, Objectives Tree" method. - At the end of each seminar we carry out a collective self-evaluation. This is in two forms: a succinct oral review followed by a more detailed satisfaction survey, sequence by sequence. The following shows the review of the Ljubljana seminar: http://sagiter.eu/intranet/wakka.php?wiki=SeminairesLO - The same applies to meetings of the local French group but the reviews are oral. - An intermediate evaluation was carried out on 1st June 2014 by Anne Moneyron, a third party reviewer. The review is here: http://sagiter.eu/intranet/wakka.php?wiki=EvaluatioN&lang=fr. A further evaluation is scheduled for June 2015.
P2: Fumeterre	
P3: S.F.D	
P5: Geyser	
P6: P.U.M Marburg	
P7: EFA Galicia	

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Workpackage Title	7: Evaluation
Partner	Activities
P8: VLM Belgium	
P9: CAFS Slovenia	
P: 10 SZIE Gödöllő	
P11: USAMV Cluj	

Please provide details of the project meetings (partnership meetings, workshops, seminars, training events, etc.) organised and the partners that attended.

Meeting Location	Date	Partners that participated	Purpose of the meeting
SupAgro			
Aix Valabre (13)	07/11/2013	CRIPT PACA, Lycee teacher, CFPPA, SupAgro, PNR PACA, Geysers	Project launch meeting in agricultural establishments around the S.A.E
Florac (48)	12/11/2013	SupAgro, Fumeterre, S.F.D, Geysers, VLM, PUM Marburg, EFA Galicia, CAFS Slovenia, Godolo, Usvam Cluj	Project launch seminar: http://sagiter.eu/intranet/wakka.php?wiki=SeminaireFlorac
Pertuis (84)	15/04/2014	CRIPT PACA, Geysers, SupAgro, PnR PACA	Training da on agroecological knowledge for agricultural tuition in the PACA region.
Florac (48)	09/07/2014	SupAgro, Fumeterre, Geysers	French partnership meeting prior to the conference: The role of the French partnership in the project.
Florac (48)	09/07/2014	SupAgro, Fumeterre, Geysers, V.L.M and 150 local participants	Conference "Agroecology: knowledge, practices, transmission » http://www.colloque-supagroflorac.fr/savoirs-agro-ecologiques/wakka.php?wiki=Accueil
St Michel l'Observatoire (04)	01/09/2014	SupAgro, Geysers, Fumeterre	Reduced group: Discussions and definition of agroecology and knowledge and the transmission of such.

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Meeting Location	Date	Partners that participated	Purpose of the meeting
Salon de Provence (13)	23/09/2014	SupAgro, Geysler, Fumeterre, SFD	<u>French partnership meeting</u> : Review of each party's activities. Preparation of the Slovenia seminar. Review of the surveys.
Villefontaine (38)	18/12/2014	SupAgro, Geysler, Fumeterre, SFD	<u>French partnership meeting</u> : Review of each party's activities. Review of the Slovenia seminar Analysis of the partnership structure and a progress report. Initiation of work on the training path.
Le Pradel (07)	23 and 24/03/2015	SupAgro, Geysler, Fumeterre, SFD	<u>French partnership meeting</u> : Review of each party's activities. Programme analysis continued. Further construction of the training path. Preparation of the Cluj seminar for June 15.
Montpellier (34)	30/04/2015	SupAgro, Institute for temperate regions and their partnerships. Anne Moneyron was also present.	<u>Seminar for reviewing the Exterior Laboratory project</u> : Presentation of the Sagiter programme to participants
PACA Region (04,05,06,83,84,13)	2014-2015	See detail of the meetings in the Geysler section below.	Partnership with Regional Parks in the PACA region.
Fumeterre			
Lyon (69)	12/12/2014	A network for family agriculture.	Presentation of Sagiter to the steering committee members, including Fumeterre.
Annecy (74)	6 and 07/02/2014	Agroecology experts' seminar.	Presentation of Sagiter in the Agroecology Experts seminar.
Lablachère (07)	23/02/2014	Land and humanism.	Presentation of the Sagiter activities to Agroecology Leader trainees.
Gray (70)	17/04/2014	Gray cinema	Debate on agroecology after viewing of the film "Au nom de la terre".
Villefontaine (38)	07/06/2014	COSIM	Presentation of the Sagiter programme to participants
Villefontaine (38)	18/12/2014	SupAgro Florac, Knowledge and discovery, Geysler, Agreeenium.	Meeting with French participants on the training path.
Cluny (71)	7 and 08/01/2015	Life Sciences University	Link with Sagiter in preparation for a training course on living things.

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Meeting Location	Date	Partners that participated	Purpose of the meeting
Ste Maxime (83)	14/04/2015	Bio-Logiques Association	Debate on agroecological knowledge
Lauzerte (82)	19/04/2015	Tourist office, leisure and culture	Film-debate in a local event.
SFD			
Throughout France	2014-2015	SFD activities throughout the period included several trips to carry out photographic reports and video recordings for the implementation of training courses. One of the principles was to return to see persons having followed the Learning By Doing sessions, six months later on.	http://www.lesgestespartages.fr/ http://www.savoirfaireco.eu/fr/node/3
Geyser			
Orgon (13)	20/11/2013	Geyser, SupAgro, Regional Parks in PACA, AgroParisTech	Steering committee meeting for the definition, collection and use of agroecological knowledge on the territories of regional parks in the PACA region.
Apt (04)	07/02/2014	Geyser, SupAgro, Regional Parks in PACA, AgroParisTech	Steering committee meeting for the definition, collection and use of agroecological knowledge on the territories of regional parks in the PACA region.
Moustiers-Ste-Marie (04)	24 and 25/05/2014	Geyser, SupAgro, Regional Parks in PACA, AgroParisTech	ditto
Eourres (05)	26 and 27/06/2014	Geyser, SupAgro, Regional Parks in PACA, AgroParisTech	ditto
Sisteron (04)	03/04/2015	Geyser, SupAgro, Regional Parks in PACA, AgroParisTech	ditto
PUM			
Marburg	6 to 08/05/2014	SupAgro, Fumeterre, Geyser, VLM, PUM Marburg, EFA Galicia, CAFS Slovenia, Godolo, Usvam Cluj	2nd European partnership seminar: http://sagiter.eu/intranet/wakka.php?wiki=SeminaireMarburg
Dortmund	27 to 29/06/2014	PUM & 22 students aged 22-37	First local seminar, first data collection and first field experience towards developing WP 2, 3 & 4.
Marburg	10/02/2014	PUM, Landkreis Marburg-Biedenkopf	Local group meeting, agroecology experience exchange, networking.
Marburg	20/01/2015	PUM, Solidarische Landwirtschaft Marburg E.V, Antropo Netzwerk	Networking, exchange, events.
EFA			
La Coruña	07/11/2013	EFA Galicia training and for local stakeholders (hops cooperative and agricultural advisers)	Communication on the SAGITER project to initiate a group spirit

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Meeting Location	Date	Partners that participated	Purpose of the meeting
As Mariñas (A Coruña)	16/11/2013	EFA Galicia training and for local stakeholders (hops cooperative, former producers, As Marina local action group personnel, advisers)	Kick off meeting for actions relative to the agroecological practices related to hops production.
V.L.M			
Virtual Skype	2014-2015	All partnership meetings via Skype.	Scientific validation, programme progress report.
Florac, Marburg, Ljubljana	2014-2015	All partners	Transnational seminars
GODOLO			
Gödöllő	09/01/2014	Meeting of SZIE and VM KASZK TM Dr. Prof. István Fehér and teachers of VM KASZK TM	Task distribution
Region of Gödöllő	18/02/2014	Meeting of VM KASZK TM teachers of agricultural sciences and Judit Covic, international contact person	Project phases
Region of Gödöllő	07/04/2014	Meeting of VM KASZK TM team	Drawing up questionnaires
Region of Gödöllő	22/04/2014	Meeting of VM KASZK TM team	Visit of farms
Region of Gödöllő	14/06/2014	Meeting of VM KASZK TM team	Questionnaires for secondary school students (pupils)
Region of Gödöllő	28/06/2014	Meeting of VM KASZK TM team	Visit of farms
Region of Gödöllő	15/07/2014	Meeting of VM KASZK TM team	Evaluation of meetings and information analysis
Region of Gödöllő	26/08/2014	Meeting of VM KASZK TM team	Organisation of further visits
Region of Gödöllő	05/09/2014	Meeting of VM KASZK TM team	Questionnaire for students
Region of Gödöllő	14/10/2014	Meeting of VM KASZK TM team	Data analysis
Region of Gödöllő	03/11/2014	Meeting of VM KASZK TM team	Evaluation of visits
CAFS			
Novo mesto	05/02/2014	Staff members of Grm - Center of Biotechnics and Tourism Novo mesto. Director of CBT and CAFS representatives	Grm Novo mesto Informing about new project and discussion about cooperation
Ljubljana	18/02/2014	Professional board for promotion, media and international cooperation of CAFS: Representatives of farmers and members of CAFS, President of Association of Cooperatives of Slovenia, representative of Rural Youth Association, professional secretary of CAFS.	- Informing members of board about new project and motivation for cooperation
Novo mesto	20/06/2014	Members of CAFS Board for international cooperation and projects , advisers specialists, director Consortium of Biotechnica Schools and School Grm Novo mesto	- Presentation of goals and activities of the project and looking for synergies -

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Meeting Location	Date	Partners that participated	Purpose of the meeting
Naklo	06/06/2014	Director of BC Naklo, the group from Project department of BC, head of Research department, andragogy professionals of BC	- Introducing the project, agreeing the way of cooperation and possible activities in defining modules
Gornja Radgona Consultation meeting of FAS of CAFS: "For more knowledge on Slovenian farms"	26/08/2014	Representatives of Ministry of work, family and social affairs, Ministry of agriculture and Environment, management of CAFS, coordinators of FAS, advisors from local institutes of CAFS, representatives of the press, representatives of farmers form CAFS elected bodies	- Presentation of the project, in depth information about activities going on and motivation for cooperation on field, discussion about transfer of knowledge in combination with ECVET
Ljubljana, Meeting with representatives of Swedish Farmers Association	23/09/2014	Representatives of Swedish Farmers Association, advisors and representatives of CAFS, director of CAFS	- Presentation of SAGITER project to interested group of professional farmers in the framework of their working visit at CAFS, testing possibilities of cooperation.
Celje Meeting of Organic farmers association Deteljica	16/10/2014	Organic farmers of Štajerska and Koroška region, adviser specialist for organic farming of Farmers Advising Service of CAFS	- Presentation of the project and motivation for cooperation in collection and testing possibilities of transmission of the knowledge.
Ljubljana	21 au 23/10/2014	SupAgro Florac, Fumeterre, knowledge and discovery Geyser, Department of Geography - University of Marburg, EFA Galicia, VLM Belgium, CAF Slovenia, Szent Istvan University, USAMV of Cluj	3rd European partnership seminar: http://sagiter.eu/intranet/wakka.php?wiki=SeminairesLO
USAMV Cluj			
Cluj-Napoca	18/12/2014	USAMV Cluj-Napoca	Local group meeting to review the creation of a set of criteria to define agroecological knowledge.
Cluj-Napoca	27/02/2015	USAMV Cluj-Napoca	Local seminar to analyse the data collected, the knowledge and methods identified in Lot 3, in order to create the training module.
Cluj-Napoca	27/03/2015	USAMV Cluj-Napoca	Seminar on the development of a path for the training module.

6 Involvement of Staff

Please indicate the involvement of each member of staff on the project per category, per partner. Copy the table for each partner in the consortium.

Partner name:		P 1: SupAgro Florac + the Merle Salon de Provence training centre	
Category	Staff name	Period of assignment	
		From	To
1	Thierry Dupeuble	01/11/2013	30/04/2015
2	Guy Lévêque	01/11/2013	30/04/2015
2	Marie-Laure Girault	01/11/2013	30/04/2015
4	Catherine Azema	01/11/2013	30/04/2015
2	Loïc Braïda	01/11/2013	30/04/2015
2	Michel Vidal	01/11/2013	30/04/2015
2	Lydia Bourdreux	01/11/2013	30/04/2015
2	Aurélie Javelle	01/11/2013	30/04/2015
2	Geneviève Andréis	01/11/2013	30/04/2015
3	Angélique Hébrard	01/11/2013	30/04/2015
2	Christian Resche	01/11/2013	30/04/2015

Partner name:		P 2: FUMETERRE	
Category	Staff name	Period of assignment	
		From	To
2	Hélène HOLLARD	1 November 2013	30 April 2015
Volunteer	Bénigne JOLIET	1 November 2013	30 April 2015

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Partner name:	P3: Knowledge & Co (formerly Knowledge and Discovery)		
Category	Staff name	Period of assignment	
		From	To
2	Arnaud Trollé	01/11/2013	30/04/2015
2	Marion Fichet	01/09/2014	30/04/2015

Partner name:	P5: Geyser		
Category	Staff name	Period of assignment	
		From	To
2	Philippe Barret	01/11/2013	30/04/2015
2	Jean-Luc Campagne	01/11/2013	30/04/2015
3	Pierre-Yves Guihéneuf	01/11/2013	30/04/2015

Partner name:	P6: PUM (Marburg Germany)		
Category	Staff name	Period of assignment	
		From	To
1, 2	Prof. Dr. Markus Hassler	01/11/2013	30/04/2015
2	Nicolai Dellmann	01/01/2014	30/04/2015
3	Susann Schlesinger	01/11/2014	30/04/2015
2	Tim Rößler	01/11/2014	30/04/2015
3	Christina Hölbing	01/10/2014	30/04/2015
1	Prof. Dr. Katharina Krause	01/11/2013	30/04/2015
3	Christina Philippi	01/11/2013	30/04/2015

Partner name:	P7 / EFA Galicia		
Category	Staff name	Period of assignment	
		From	To
1	Rosa Leis Romaris	1 November 2013	30 April 2015
2	José Manuel Campos Gerpe	01 November 2013	30 December 2014

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Partner name:	P7 / EFA Galicia		
Category	Staff name	Period of assignment	
		From	To
2	Sagrario Martínez Lema	01 November 2013	30 December 2014
2	José Gil Facorro	01 November 2013	30 April 2015

Partner name:	P8/ Vlaamse Landmaatschappij (VLM)		
Category	Staff name	Period of assignment	
		From	To
1	Frank Stubbe	01/11/2013	31/12/2014
1	Bavo Verwimp	01/11/2013	31/04/2015
2	Sylvie Fosselle	01/01/2014	31/04/2015
2	Wim Vandenrijt	01/01/2014	31/04/2015
2	Denise Devenys	01/01/2014	31/04/2015
2	Sébastien Janssen	01/01/2014	31/04/2015
2	Sarah Steyaert	01/01/2014	31/04/2015
2	Marc Van Wichelen	01/01/2014	31/04/2015
2	Davy Noelmans	01/01/2014	31/04/2015

Partner name:	P9/ Chamber of Agriculture and Forestry Slovenia		
Category	Staff name	Period of assignment	
		From	To
2	Aleš Tolar	Nov 2013	May 2015
2	Janko Rode	Nov 2013	May 2015

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Partner name:		P 10: SZIE Gödöllő, Hungary	
Category	Staff name	Period of assignment	
		From	To
1 / 2	Dr. Prof. ISTVÁN FEHÉR	01/11/2013	31/12/2014
2	KATALIN KUJÁNI		
2	GEORGINA RÁCZ		
2	JUDIT ČOVIĆ	01/11/2013	30/04/2015
2	TAMÁS NAGY	01/11/2013	30/04/2015
2	ZSUZSANNA PÁTKAI	01/03/2015	30/04/2015

Partner name:		P 11: USAMV Cluj-Napoca	
Category	Staff name	Period of assignment	
		From	To
1	DORU PAMFIL	01/11/2013	30/04/2015
1	AVRAM FIȚIU	01/11/2013	30/04/2015
2	MIGNON SANDOR	01/11/2013	30/04/2015
2	AUREL MAXIM	01/11/2013	30/04/2015
2 / 3	MARCEL DUDA	01/11/2013	30/04/2015
3	CRISTINA POCOL	01/11/2013	30/04/2015
3	NICUSOR SIMA	01/11/2013	30/04/2015
3	VLAD STOIAN	01/11/2013	30/04/2015
4	SIMONA DUDA	01/11/2013	30/04/2015

7 Management Aspects

Describe the tools and methods put in place to manage the consortium, to ensure cooperation among partners and to implement quality assurance. This includes the internal monitoring system and tools used to assess the project's progress. Provide details of any changes to the partnership that have taken place (withdrawals/replacements) and the impact on the work plan if any. (Remember that any change to the partnership is subject to a formal amendment and has to be approved by the Agency.) Report on any particular difficulty the project encountered related to the management of the partnership.

One of the bases of project management was to agree on what the programme represents for all the partners. For this, we held a working day immediately after the kick off seminar: <http://sagiter.eu/intranet/wakka.php?wiki=PostiT>. This post-it wall comprises the base towards which the partners refer in the light of any difficulties. This base can of course evolve over time too.

We adopted simple and visual follow up tools to monitor the evolution of each participant's actions: web site, share diary, dashboard, regulation tools... The link to our dashboard is: <http://sagiter.eu/intranet/wakka.php?wiki=FairE> in the main, these tools are reserved for the European partnership. Login **sagiter**, password **retigas01**.

From the outset a certain number of correspondents were allocated given tasks and responsibilities: <https://docs.google.com/spreadsheets/d/1qFRtBuT00dzNWDz6wm8vxd8jBTU1hpQnRwIMGtuOHg/edit#gid=0> The General coordination of the programme was managed from Florac by Guy Lévêque, scientific coordination by Marie-Laure Girault and financial coordination by Catherine Azema. Each country has a reference person for the programme who manages the local aspects (contact persons, Google documents...).

We have maximised use of collaborative tools in order to work in real time on the project: pads, dropbox, Google documents, Hangout, Skype... and financial reviews have been held regularly by Cathy Azema. We have also associated the financial controller with the transnational meetings where possible along with the third party reviewer who opted for an evaluation-evolution method by regularly participating in meetings.

Two working groups were set up from the outset: the steering committee for the global monitoring of the programme and the "Survey Methods" working group which evolved towards scientific and technical management of the programme throughout its duration, formalised under the heading "Scientific and Technical Committee". These management bodies meet regularly. The reports are available on-line <http://sagiter.eu/intranet/wakka.php?wiki=FolloW> Decisions taken at these meetings are applicable to both the participants and those not able to be present. The meeting reports are considered as decision making tools for the project as a whole.

Each of the transnational seminars enabled measurement of the progress made by each partner and development of an action plan forward to the next seminar. Here, on the pad for the Slovenia seminar, from line 607 we can see how the action plan was defined and validated by each partner: <http://pad.coop-tic.eu/p/slovenia>. Seminar preparation, excepting the initial seminar, was made in several phases: requests were issued by the partners for the coming seminar from the last day of the previous seminar and dates and objectives were set along with the logistics conditions (*accommodation, teaching options, timing*, etc.). Regular meetings using Hangout and Skype were organised between the host country and the coordinators and programme proposals discussed and approved by the Scientific Committee before being validated by the Steering committee.

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The documents produced were the result of collaborative notes taken on the pad, collated by the Scientific and Technical Committee's coordinator and translated into English: the following shows the results of the Marburg seminar: <http://sagiter.eu/intranet/wakka.php?wiki=SeminaireMarburg>. These documents are recognised by the partners as decisions for the programme.

The principle of equality and not hierarchy between partners is the primary value of the programme and facilitates all operational aspects. As observed in the present report, it is not always simple to work under total co-construction and it takes time to find the right rhythm. But the partners appreciate this working method where everyone has a place and a role. A diary shared on the internet enables all partners to be informed in real time of the activities of all the other partners.

8 Dissemination & Exploitation

Provide details of confidential results, intellectual property rights' issues, copyrights, potential commercialisation (where applicable), benefits to the user group. Include login and password details for any confidential areas of the project website/s.

With regards to the intellectual property of the products of the project, we agreed from the outset that this would be placed under Creative Commons Licence.

We have produced a web site which is currently being improved and which is in two sections: a section open to the public and which holds general information about the programme, its objectives, the working method and the expected results. We consider that it is important to show all phases of the project and that even non-satisfactory experiences enable stakeholders to learn.

This public section (www.sagiter.eu) will also carry training content for the general public and will enable visitors to join the Sagiter network and follow its progress (RSS flow, etc.). We have produced a flyer to communicate on our programme and invite the public to follow our progress and take part in training-tests or the training path when it is finalised.

The private section is currently reserved to the partners because it is under construction and development. It is protected by a login (sagiter) and password (retigas01) but will be opened more widely in the future. It will contain the tools and methods required to develop a training course and all the documents required for project follow up (reports, product tools, etc.).

The partners have begun to communicate the initial resources and results to their teaching team through various supports and also through the implementation of training sessions. All the seminars have been the object of feedback to the teaching teams, the local press and the project partners' various networks.

A Dailymotion channel has been set up for Sagiter: <http://www.dailymotion.com/sagiter2015> which enables us to share videos, one of the training supports targeted by the programme.

With regards to a wider distribution of our work, we will be working on a dissemination and distribution strategy during the coming seminars.

Annex 1 Financial Reporting table

The financial reporting for your project must be carried out using the excel workbook that is provided by the Agency for that purpose. The template can be found on the LLP webpage for the Guidelines for Administrative and Financial Management and Reporting. (The table has been designed so that it also operates as an in-line project management tool.)

Instructions for completing and submitting the table are found in section 3.3 of the Project Handbook.

Please note: the image below is a merely a pictorial representation of the opening sheet of the table. It does not incorporate a link to the table itself.

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Lifelong Learning Programme
Self-control check-list "BENEFICIARY" for completeness of reports

To be enclosed in the Progress / Final Report

N° project: 2013 – 4163 / 001– 001

	Yes	No	N/A
1. The Agency's template for the report is respected	X		
2. The report is written in English, French or German	X		
3. All parts of the report are enclosed in two electronic copies, including the confidential part, the public part and the financial reporting table. A signed paper copy of the confidential part of the report is enclosed	X		
4. The Declaration by the Beneficiary of the confidential part of the report (page 3) is signed by the legal representative or by the authorised person indicated in the original application or indicated in an amendment to the grant agreement. The amount requested should correspond to the amount in the financial reporting table.	X		
5. The Financial reporting table in excel format is enclosed, including all worksheets.	x		
6. The final costs are presented against the unmodified contractual budget breakdown as required in the reporting instructions. The agreed budget has been presented correctly. The requested amount has been indicated on page 3 of the reporting form and corresponds to the amount in the Excel table.	x		
7. All products and supporting documents are submitted in two copies, as well as a numbered list of all the documents attached to the report	x	x	All is on line on Internet
8. For eTwinning projects: An audit certificate on the financial statements is enclosed (if requested) and the correct format is used.			

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