



Programme d'éducation  
et de formation  
tout au long de la vie

## SANTIAGO DE COMPOSTELA SEMINAR NOTES OF PROCEDURE

8th - 10th march 2016

### Goals of the Meeting

- Pursuing co-construction and research-action implementation
- Continuing the synthesis of our work
- Elaborate productions architecture
- Pursuing field exploration ton enhance the research

### Tuesday march 8th

#### Day Goals

- Scheduling a review of each-one concerning training itinerary.
- Discuss and harmonize the définitions of « knowing », « competences », « training » between the partners.
- Follow up with ours works synthesis and structuration.

#### 9:30 Activities results of each partner since Gödöllö

##### Objective

Share the results of each partner

##### Facilitator :

Time : 1h30

##### Facilitation method :

Collectively, each partner have 10 minutes to present his current situation with 10 slides max. After, 3 minutes of questions to understood better... No discuss or debate...

**Please bring à slide show !!**

#### 10:30 Kwowing, competence and training in agroécologie for Sagiter

##### Objectives

Discuss and harmonize the definitions of « knowing », « competences », « training » between the partners.

Engage discussions to project the seminar works.

**Facilitator : Anne and Marie-Laure**

Time : 40 min

Facilitation method :

- Slide show présentation.
- Collective reformulation of a knowing and of a competence that we used to list before.

Objective : to have an exemple...

### **11h10 : Organisation of the following sequences of the day**

Objectives

Preparing all the partners to work together on the training plan

Facilitator : Marie-Laure

Time : 15 min

Facilitation method :

Overview on the global strategy to enhance the training plan...

Approach's explanation...

Working groups constitution (3 groups of 4 and 1 group of 5) mixing target publics and countries

Distribution of roles in each groups : ambassador, animator, secretary...

Distribution of tools : module-sheet, tools map, ressources, methods, scotch, pens...

### **11h25-13h30 et 15h-18h30 : Working on itineraries**

Objectives

Listing, identifying, classifying and binding the different elements....

Identifying missing elements

Organizing elements and validate their structuring...

Facilitator : Marie-Laure

Time : 5h35

Facilitation method :

Ressources : organisation and listing missing elements (3h10)

1. Reformuling and complete the listing of knowing and competences of the trainees and trainers.

2. Organizing modules, ranking, reformulating, completing... If necessary...

3. Reformulating, and completing pedagogical goals if necessary.

4. Completing the introductions...

5. Reformulating, completing and ranking pedagogical tools and methods.

Validating and choosing the pedagogical orientations (2h35)

1. Presentation : ambassadors of each group present the work that has been done. Questions to understood better... No discuss or debate... Each secretary notes the dissensus (30 min)
2. Concertation : all groups debate about what doesn't make consensus and make proposals... (40 min)
3. Negotiation : ambassadors come to the negotiation-table and presents, one at a time, the proposal of their group toward a consensus. After this presentations, debating toward a global consensus about the topic and validation.  
Each debating topic is treated one at a time. All groups are assisting but don't intervene. Ambassador can ask for stopping negotiation, in order to discuss on a topic with his own group. (40 min)
4. Break : during that time, the médiateur makes a synthesis of consensus. (15 min)
5. Synthesis' presentation by the mediator (10 min).
6. Collective validation, topic by topic (hands up, colored sheets : green for OK, red to revise) (10 min)

## Wednesday march 9th

### Day Goals

- Pursuing the work on training itineraries and tools : competences, analyses, works capitalisations...
- Sharing works, realisations and reflections...
- Defining delivery forms of the program.

### 8:30 Works on training itinerary

#### Objectives

Re-question the itineraries set up by each partner and working on their integration to the generical itinerary...

Listing questions that emerged during the program and possible entrances into the training itinerary.

Facilitator : Michel

Time : 3h15

#### Facilitation method :

6 groups : itineraries analysis of each groups during 45 min and collective reporting (1 h) about the following topics :

- Which pedagogical approach emerges from itineraries ?
- How to integrate itineraries of each one into the general itinerary ?
- How the itineraries of each one can illustrate a posture, an epistemological position, a method ?
- Does the analysis of the itineraries bring something new ?
- How each itinerary can feed the reflexions can be used to build global presentations ?
- Does analysis contribute to the emergence of methods that we didn't identify before ?

*Topics are defined related to the results of the day before reflexions...*

## 11h45-19h30 : Visits on site

### Objectives

Pursuing the visits to enhance the collaborative research.

## In the evening : volontaries meeting

### Objectives :

- Elaborating a synthesis of the seminar works.
- Defining the animations methods for the following sequences...

**Thursday march 10th**

### Day goals

- Preparing the diffusion of the sagiter program...
- Organising the pursuit of the program...
- Exchanging about the demultiplication opportunities for a further program...
- seminar's evaluation...

## 8h30 : Defining the website's terms of reference

### Objectives

Elaborating the website's terms of reference to host the deliveries

Facilitator : Marc Lanssens

Time : 5 h

### Facilitation method

**To define relating to the previous days works**

## 15h : Preparing distance working to finalise the program

### Objective

Establishing roadbook for each partner by next seminar in Belgium, in terms of expected productions, surveys realization, results analysis, training sessions organization, pedagogical tools creation...

**Facilitator :**

Time : 1h30

Facilitation method :

1. Inventorying the activities and duties using post-it all along the seminar.
- 2 Collective reading, checking and completing the « to do » list...
3. Each partner-group work on his own during 40 min to establish his working action plan. The secretary redact it and download it on the sagiter website.
4. Each partner presents his working action plan.

**16h30 : Wich futur for Sagiter ??**

Objectives

Evaluating the opportunity of a second european projject around the dissemination of the trainers training itinerary.

Evaluating the partnership's motivation ?

Facilitator :

Time : 1h

Facilitation method

**To define...**

**17:30 Seminar evaluation**

Objectives

Measuring each one state of mind at the end of seminar.

Identifying main points that need working by coordination until end of program.

Animateur : Marie-Laure

Durée : 30 mn

Méthode d'animation

Need to be define.